Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
October 8, 2019

Present: Pete Carlson, President; Debbie Wingo, Vice President; Phil Raya, Clerk; Brian Jackman, Member; Dan Wells, Member; Jim Bridges, Superintendent

In attendance: Dena Whittington, Chief Business Officer; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Emily Stroup, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:40 PM
b. Roll Call to Establish Quorum – Mr. Carlson arrived at 6:10
c. Approval of Change to Agenda- no changes to the agenda
d. Public Hearing

MSA (Wells/Jackman) – Approve the Agenda as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Jackman, Raya		Carlson	
Wingo, Wells			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:34 PM

Welcome from Board President Mr. Carlson
Pledge of Allegiance

Superintendent's Report – Dr. Bridges thanked the teachers and staff for all of their work preparing and communicating student progress during Parent Teacher Conferences this last week. PG&E has notified the District that they are shutting power off in 30 counties starting tomorrow morning. Based on current information no schools in San Joaquin County will be affected. A letter went out to District families last week to let them know our protocols regarding the planned PG&E outages. A message went out last night to students and staff to let them know that school will be in session tomorrow.

Dr. Bridges is continuing to visit school sites. So far he has been to Hawkins and Traina and he will be at Monticello next week. Dr. Bridges has really enjoyed the classroom visits as he has been able to see more of the curriculum and programs being taught. He noted that he has gotten to meet lots of students as well. Dr. Bridges has been working with Nick Watson to test the three installed cloud-based surveillance cameras on the exterior of Jefferson School. Our District is looking at potentially rolling cameras out to all of our campuses to help with trespassing and vandalism. Dr. Bridges had the preliminary punch list walk-through for the Hawkins Administration Building. The final walk-through will be next Monday and furniture is going to be delivered next Wednesday. Dr. Bridges met with PJHM Architects and the Tracy Hills developers regarding a possible temporary campus. The team decided to hold off on building a temporary campus, and instead PJHM will work on the new school instead. The target is to have the school open in August 2022, with possible phasing in of grades K-5 school opened in January 2022.

MSA (Jackman/Raya) - Approved certificated employee #'s 11934, 11935, 11936, 11937, 11938, 11939, 11940, 11941, 11942. Approved classified employee #'s 11943, 11944, 11945, 11946, 11947, 11948, 11949, 11950, 11951, and 11952.

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Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Jackman, Raya Carlson
Wingo, Wells

III. PUBLIC HEARING – No comments from the public.

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes – Regular Board Meeting September 10, 2019
4.2 Warrants – September 2019
4.3 Financials – September 2019
4.4 Wallace Kuhl & Associates Geotechnical Engineering and Geologic Hazards Services Proposal, WKA Proposal No. 2PR19254, Corral Hollow Elementary School
MSA (Raya/Jackman) approve the consent agenda as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

V. EDUCATIONAL SERVICES
5.1 Student Body Reports –

Tom Hawkins School - Tom Hawkins School's ASB representative was unable to attend tonight.

Jefferson School – The ASB President of Jefferson School shared the news from her campus. September was a very busy month for Jefferson. They had their first spirit rally, as well as a career fair during the same week. The 5th graders pulled out a win in the Extreme Spirit Rally and the ASB President thanked Dr. Bridges for attending the rally. The 6th graders are at Science Camp this week. The Jefferson School band will march in Tracy High School's Homecoming parade on October 18th. On October 25th, the MJPFA will hold its biggest fund raiser of the year, the MJPFA Carnival. The carnival will be held at Monticello School this year. Students can fill out a form to get a ride to the carnival if they are unable to get there on their own.

Anthony Traina School – Anthony Traina School's ASB President related the events on her campus. Traina School is getting ready for their grades K – 8 College Week and Rally. Ohio State, Michigan State and Purdue University are the colleges that will be represented. There will be a Career Day and a UCLA Day in honor of Dr. Bridges' alma mater that week as well. This month students will wear pink every Tuesday for Breast Cancer awareness. Traina's Second Annual Cancer Walk will be held on October 16th at 3:30. Traina's 8th grade volleyball team has won every game so far.

Monticello School – Monticello School's ASB President reported on the news from her site. This month Monticello had an unplanned fire drill as well as a "Shelter in Place" drill. All of the students followed procedures well and both drills were successful. The annual Carnival will be held on October 25th from 3:00 – 7:00. There will be prizes, games, music, auction baskets and everyone is invited to attend. On Thursday, October 31st, there will be a Halloween parade. This is a fun event for everyone! The ASB is looking into holding a Brighter Christmas food drive this year. Students are encouraged to bring in a canned food item to help families in need.

5.2 California School Dashboard Local Performance Indicators, 2019 –
MSA (Jackman/Wingo) approve the California School Dashboard Local Performance Indicators, 2019 as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

5.3 Local Control Accountability Plan (LCAP) Timeline – Dr. Bridges reported that the timeline is something that is done annually for the LCAP. This year the District has added an online social

media option for people to comment on posted questions. In past years, the LCAP student forums have only included ASB representatives. This year the District will open the student forum up to all students. The student and parent forums will be on the same night with the hope that more parents will attend. The first forum will be held directly after school and one will occur later in the evening in an attempt to get more people involved. This year is our third year in the LCAP cycle. If we want to add/change any goals this is the time to look into making changes. The date for the Community Forum is 1/22/20, and the meetings will be at 3:30 pm and 6:00 pm, respectively.

5.4 Student Enrollment – the District has increased by ten students

VI. PERSONNEL SERVICES

6.1 2019 – 2020 Title 5 Athletic Coach Certification Form

MSA (Wingo/Wells) approve the 2019 – 2020 Title 5 Athletic Coach Certification Form as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman

Raya, Wingo, Wells

6.2 University of the Pacific, Teaching Site Affiliation Agreement, Department of Speech Language Pathology

MSA (Wingo/Jackman) approve the University of the Pacific, Teaching Site Affiliation Agreement, Department of Speech Language Pathology as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman

Raya, Wingo, Wells

6.3 Adjustment of Classified Salary Schedule, Campus Aide – the state has required that minimum wage is being met.

MSA (Wells/Raya) approve the Adjustment of Classified Salary Schedule, Campus Aide as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman

Raya, Wingo, Wells

VII. BUSINESS AND FACILTIES

7.1 September 2019 Budget Adjustments -

MSA (Jackman/Wingo) approve the September 2019 Budget Adjustments as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman

Raya, Wingo, Wells

7.2 Surplus Obsolete Van -

MSA (Raya/Jackman) approve Surplus of the Obsolete Van as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman

Raya, Wingo, Wells

7.3 Surplus Obsolete Lunch Tables, Office Furniture, and Musical Instruments-

MSA (Wingo/Wells) approve Surplus of the Obsolete Lunch Tables, Office Furniture, and Musical Instruments as presented

Ayes – 5 Nays – 0 Absent – 0 Abstain – 0

Carlson, Jackman

Raya, Wingo, Wells

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7.4 School Bus Driver Stipend- The goal of this stipend is two-fold. It allows the District to be competitive with bus driver salaries with neighboring districts, and the stipend may incent existing classified employees to get trained as well. The District will pay for training and licensing of the classified employees who show an interest in becoming a bus driver. The ultimate goal is to get 4-5 people that the District can call on to drive on various days. This will provide ample back-up drivers for the District. In order to receive the stipend an employee must drive at least 15 days per year.
MSA (Jackman/Wells) approve School Bus Driver Stipend as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.5 Out of State Travel RTI at Work Institute- Dr. Bridges noted that any out of state travel needs to be approved by the board. The RTI Conference last year was in Sacramento. Dr. Bridges and the principals were unable to attend. This year the principals, Dr. Bridges, and two District coaches will attend. The trip will be funded through a special block grant.
MSA (Wingo/Jackman) approve Out of State Travel RTI at Work Institute as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

7.6 Out of State Travel, Scott Huber, 2019 National Orff Music Conference- Dr. Bridges noted that both Hawkins School and the JTA are both funding the trip. Mr. Huber is requesting reimbursement for the Registration fee.
MSA (Jackman/Wells) approve Out of State for Scott Huber 2019 National Orff Music Conference as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

VIII. BOARD DISCUSSION AND REPORTS

8.1 BP/AR 3514 BP/AR Environmental Safety, Consider for adoption
MSA (Wingo/Wells) approve BP/AR 3514 Environmental Safety as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

8.2 BP/AR 3514.1, Hazardous Substances, Consider for Adoption
MSA (Wingo/Jackman) approve BP/AR 3514.1 Hazardous Substances as presented
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman
Raya, Wingo, Wells

Items for Next Board Meeting - No suggestions were made for the next board meeting.

ADJOURNMENT – MSA (Wells/Jackman) 7:16 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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