INFORMATION SHEET 11/12/2019 TRUSTEES' MEETING

Item: 8.1

To: Jim Bridges, Superintendent.

For: Board of Trustees

From: Celli Coeville

Re: Date Change for December Board Meeting

Education Code 35143 requires that a governing board hold an Annual Organizational Meeting within a specified 15-day period. A change in the law effective July 1, 2019 changes the 15-day period in which the Annual Organizational Meeting shall be held. This year that period of time falls between December 13 – December 27, 2019. Our regularly scheduled Board Meeting for December is December 10, 2019, which is outside the specified 15-day period.

To ensure that the Annual Organizational Meeting falls within the 15-day period, the District will need to either change the date of the Regularly Scheduled December Board Meeting or call a Special Board Meeting to meet the new mandated time requirement.

Recommendation: Change the date of the December Board Meeting to December 17, 2019

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
James A. Mousalimas, County Superintendent of Schools

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October 9, 2019

TO: San Joaquin County School District Superintendents

FROM: James Mousalimas
County Superintendent of Schools

RE: ANNUAL ORGANIZATIONAL MEETING

Effective July 1, 2019 AB 2449 amended Education Code 5017 to read "Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the **second** Friday in December next succeeding their election." This change in law changes the 15-day period in which Annual Organizational Meetings shall be held.

Education Code § 35143 requires that a governing board hold an Annual Organizational Meeting within a specified 15-day period. This year that period of time is December 13 – December 27, 2019. **If the governing board is not scheduled to meet within this timeframe, please take action at the October or November regular board meeting to amend the calendar of meetings to fall between these dates. Another option would be to call a special meeting that meets this mandated time requirement.** Please notify me of the day and time selected by completing and returning the bottom portion of this memorandum by November 15, 2019.

During an Annual Organizational Meeting, a governing board must select a president, vice-president and/or clerk of the board, authorize signatures, develop a schedule of regular meetings for the year, develop a Board calendar for the year, and designate Board representatives. This information is reportable on the included Statement of Facts form. **To complete the process, and follow the directives of Government Code § 53051, please complete the Statement of Facts form within 10 days of the change and send it to the Secretary of State, the county clerk's office, and a copy to our office.**

Please do not hesitate to contact Erika Hernandez at (209) 468-4802 or ehernandez@sjcoe.net if you have any questions.

Thank you!

PLEASE RETURN

The Annual Organizational Meeting of the _____School District

will be held on _____ at _____ in the _____.
(date) (time) (place)

_____ _____
Signature Date