INFORMATION SHEET FOR 11/12/19 TRUSTEES' MEETING

Attachment: 4.4

TO: James W. Bridges

FOR: Board of Trustees

FROM: Dena Whittington

ISSUE: Surplus Item

BACKGROUND:

The Maintenance Department has maintained storage of items that the school district is no longer using due to outdated or non-functioning equipment. To free up the space occupied by this outdated and/or non-functioning equipment, we would like to surplus the items listed below.

ITEMS TO BE SUPLUSED:

Description of Items: Various equipment components and miscellaneous items. Please see attached spreadsheet.

DISPOSITION OF ITEMS:

All items will be auctioned on E-Bay through Bay City Surplus. Any remaining items considered e-waste will be appropriately disposed of, if needed.

RECOMMENDATION: Approve the items listed as surplus.

ITEM DESCRIPTION	JESD ASSET TAG # (IF APPLICABLE)	LOCATION ON SITE
Dell CPU	02492	Bus Barn
Dell CPU	3039	Bus Barn
Bretford computer cart	01128	Bus Barn
Aver projector	02872	Bus Barn
Dell CPU	02618	Bus Barn
wood desk	00478	Bus Barn
H Wilson cart	01679	Bus Barn
Sico mobile table	00927	Bus Barn
refrigerator	01514	Bus Barn
refrigerator	00168	Bus Barn
Sensor S12 vacuum	5259	Bus Barn
Sensor S12 vacuum	5258	Bus Barn
Sanyo TV	none	Bus Barn
Sanyo TV	none	Bus Barn
Philips TV	none	Bus Barn
CBO desk and hutch	2098, 2099	DO
GBC Sherddder	none	DO
Sofa	1102	DO